



## WELCOME TO THE MAGNA CLUB

The Magna Club is our way of saying thank you for booking bedrooms, private dining and meetings with us at any of our properties.

Once you join the Magna Club you will be given a unique membership number which we ask you quote every time you make a booking. For each type of booking, you will earn points which will be allocated to your Magna account.

Points are awarded for bookings made at our sister properties too: The Athenaeum Hotel & Residences in Mayfair; The Grove in Hertfordshire and Greengarden House in London.

We understand that, due to your company's policies, you may not be able to claim incentives or rewards from us. However, you can still earn points and donate the rewards as prizes to a raffle, charity event or staff party. Full terms and conditions of the Magna Club points and rewards system can be found on the following page.

If you would like to become a Magna member, or if you are already a Magna member and would like to book a reward, or if you simply have a query, please feel free to contact me at any time.

Kind regards,



**Carla Bowles**

Magna Co-ordinator

The Runnymede on Thames  
Windsor Road, Egham, Surrey, TW20 0AG

T: 01784 220600

E: [magnaclub@therunnymede.co.uk](mailto:magnaclub@therunnymede.co.uk)

[www.runnymedehotel.com/meetings/the\\_magna\\_club](http://www.runnymedehotel.com/meetings/the_magna_club)

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## HOW TO EARN YOUR POINTS

Bookings must be made by a Magna Club member and we ask that your membership number is quoted at the time of booking as points cannot be claimed retrospectively. Your membership number should be printed on any confirmation to us.

Points will only be awarded on bookings made directly with the hotel and not on those placed via a third party, (e.g. a conference agent, incentive agent or travel agent).

### Room bookings

- 1 point for 1 guest room per night at any of the four properties

### Day delegates

- 10 points for 10 - 49 day delegates
- 20 points for 50 - 99 day delegates
- 30 points for 100 -149 day delegates
- 40 points for 150 - 200 day delegates
- 50 points for 200+ day delegates
- Maximum of 100 points awarded for one conference
- Points are calculated from the total number of delegates each day, multiplied by the number of conference days (e.g. 20 points are awarded for 20 Day Delegates attending a 3 day non-residential conference)

### 24 hour conference

- 1 point for each room night during a 24 hour conference
- Maximum of 100 points awarded for one conference

### Private dining (does not include restaurant bookings)

- 2 points for every multiple of 5 attendees of a private dinner (e.g. 14 diners = 4 points; 16 diners = 6 points)
- If the private dining is part of a residential conference, points are awarded on accommodation only
- Maximum of 100 points awarded for one event

### Corporate golf

- 10 points for every multiple of 20 golfers attending a Corporate golf event

## REWARDS

### 10 POINTS

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#### Wine

Three bottles of entry level house red or white wine

To be collected from any of the three hotels.

#### Day for two at The Spa at The Runnymede on Thames

Enjoy full use of The Spa facilities, including indoor pool, saunas, steam room, tennis courts and gymnasium as well as a light lunch and refreshments in The Garden Room. Use of the outdoor pool will be included May to September subject to availability at an additional charge of £10 per person.

Available Monday – Friday.

#### Lunch for two

Indulge in a delicious three course lunch for two people in The Lock Bar and Kitchen at The Runnymede on Thames, The Stables at The Grove or Galvin at The Athenaeum. Excludes beverages.

Available Monday – Friday at any of the three hotels.

#### Champagne

Celebrate with a bottle of house Champagne.

To be collected from any of the three hotels.

### 15 POINTS

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#### Afternoon tea

Indulgent afternoon tea for two people at any of the three hotels.

Available Monday – Friday at any of the three hotels, excludes Champagne.

#### Bouquet of flowers

A luxury bouquet of flowers sent to anyone within the UK

## 20 POINTS

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### Dinner for two

Enjoy a three course dinner for two people in The Lock Bar and Kitchen at The Runnymede on Thames, The Stables at The Grove or Galvin at The Athenaeum with half a bottle of wine per person.

Available Monday – Thursday.

## 25 POINTS

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### Overnight stay for two with breakfast

Enjoy an overnight stay for two people at any of the three hotels with full English breakfast included.

Available Sunday – Friday at any of the three hotels.

## 30 POINTS

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### Day for two at Sequoia at The Grove

Make use of the wonderful spa facilities, including pool, saunas, steam room, and fitness studio and a light lunch in the Juice Bar.

Available Monday – Friday.

## 35 POINTS

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### Family day out to LEGOLAND Windsor

Four tickets to LEGOLAND Windsor (valid for adults or children).

Theme park opening times and dates will apply.

## 40 POINTS

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### Overnight stay for two with dinner and breakfast

Enjoy a one night stay for two people at any of the three hotels with a three course dinner in The Lock Bar and Kitchen at The Runnymede on Thames, The Stables at The Grove or Galvin at The Athenaeum with half a bottle of wine per person and full English breakfast.

Available Friday – Sunday at The Athenaeum and The Runnymede on Thames and Sunday - Friday at The Grove.

### Spa day for two at The Runnymede on Thames

A relaxing 30 minute back massage or a 30 minute mini-facial per person, use of all The Spa facilities and a light lunch and refreshments in The Garden Room.

Available Monday - Thursday.

## 50 POINTS

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### Spa day for two at Sequoia at The Grove

A relaxing 1hr 20min treatment per person, full use of the spa facilities and a light lunch at The Sequoia Juice Bar.

Available Monday - Friday.

## 60 POINTS

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### Two night break for two

An indulgent two night stay for two people at any of the three hotels with a three course dinner in The Lock Bar and Kitchen, The Stables or Galvin at The Athenaeum with half a bottle of wine per person on one evening and full English breakfast on both mornings.

Available Friday - Sunday at The Athenaeum and The Runnymede on Thames and Sunday - Friday The Grove.

### Celebration dinner

Three course dinner for up to ten people in Leftbank, The Glasshouse or Galvin at The Athenaeum with a glass of Champagne on arrival and half a bottle of wine per person.

Available Monday - Thursday in Leftbank, Sunday - Thursday in the Glasshouse and Monday - Sunday at The Athenaeum.

## 70 points

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### Weekend theatre break for two at The Athenaeum

Enjoy a glass of Champagne on arrival, a three course pre-theatre dinner for two people, two tickets to a show of your choice, an overnight stay and a full English breakfast the next morning.

Availability of tickets cannot be guaranteed, excludes ballet and opera tickets. Available Friday - Sunday.

## 80 POINTS

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### Luxury apartment weekend at The Athenaeum for two

A two night stay in one of the Athenaeum's luxury apartments with a three course dinner in Galvin at The Athenaeum for two people with half a bottle of wine per person on one evening and full English breakfast on both mornings.

Available Friday – Sunday.

## 90 POINTS

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### Mansion stay for two at The Grove

A one night stay in a luxurious mansion suite at The Grove with a three course dinner for two in The Stables or Glasshouse, half a bottle of wine per person, full English breakfast and chef's amenities in your room on arrival.

Available Sunday – Friday.

## 100 POINTS

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### Pampering spa break for two at The Runnymede on Thames

A one night stay for two people with a 25min refresher facial and 25min ESPA aromatic back, neck and shoulder massage per person, full use of all The Spa facilities and dinner in The Lock Bar and Kitchen complete with a glass of Champagne. The next morning, enjoy a full English breakfast and use of The Spa facilities before a late checkout at 1pm.

Available Friday – Sunday.

### Fun family weekend break at The Runnymede on Thames

A fun filled two night break for a family of up to two adults and two children with dinner in Leftbank on one evening, full English breakfast on both mornings and one day tickets to LEGOLAND Windsor or Thorpe Park.

Availability will depend on theme park opening times and dates. Available Friday – Sunday.

# TERMS AND CONDITIONS

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1. The incentives are valid for the hotel's fiscal year ending 30<sup>th</sup> April and all points must be claimed and used by this date. Points are not transferable to the next fiscal year.
2. Prizes must be booked at least one month prior to your preferred date of redeeming the incentive via the Magna Co-ordinator at the property where your membership is held.
3. Points will be sent out to the recipients on a periodic basis in line with the hotel's financial periods in the form of an email statement.
4. Points can be carried over from period to period within the fiscal year only.
5. If a booking is cancelled or the guest does not arrive, points will not be awarded. However, if the length of stay is reduced or increased, points will be decreased / increased accordingly.
6. Points are awarded on weekday published bedroom rates and on agreed corporate rates. Weekend leisure rates, special promotional rates, group rates and function bedroom rates are not eligible for points. Points are also not awarded for meeting room hire charges that are quoted on a non-inclusive basis. Any variations to this policy will be notified in advance in the form of special promotions.
7. Points are awarded on inclusive 24 hour conference packages up to a maximum of 100 points for any one conference.
8. Points are awarded on inclusive day delegate packages up to a maximum of 100 points for any one conference.
9. Points will be awarded for corporate golf days at The Grove only up to a maximum of 100 points.
10. Prizes must be taken as described and cannot be altered or redeemed in any other form.
11. Members may transfer prizes to a third party or a charity. Where a member's company expressly prohibits acceptance of gifts and incentives in any form, benefits earned from accrued points may be transferred to the company's social club or committee for distribution.
12. Magna Club membership is offered as a privilege to individuals at the discretion of the hotel. Members changing employment may carry points with them from one company to another, within the current promotion period. However, a new application for membership under the new employer's name must be made and formally accepted.
13. If no points are awarded in a 6 month period the hotel will write to the member enquiring as to whether they wish to continue their membership.
14. The hotel will account to the Inland Revenue for any basic rate tax payable by the individual claiming the incentive. A certificate will be issued by the hotel confirming the above, which should be kept for submission to the Inland Revenue as a part of that individual's tax return, should the need arise.
15. All prizes and dates are subject to availability. The hotel reserves the right to offer alternative prizes of a similar value where necessary.
16. Points can be redeemed at any time within the current promotion, but only against prizes offered.
17. In the event of a disagreement, all decisions made by the management of the hotel will be binding.
18. A collection date for wine and Champagne must be arranged with the hotel.
19. The hotel reserves the right to change the terms of the reward system without prior notice.
20. From time to time, we do offer special Magna promotions for increased rewards. These will be automatically communicated to you.
21. Should you choose a Magna reward that includes the hotel booking tickets on your behalf e.g. theatre tickets, and you then subsequently cancel or amend this reward unfortunately your Magna points will not be reimbursed.





## THE GROVE

The Grove, a stately home, transformed into a luxury hotel. A championship golf course. Sequoia, a world-class spa. Three restaurants, including Colette's for fine dining. 300 acres of style, just 30 minutes from London's West End.

Blending tradition with modernity, the 203 rooms and 12 suites bring contemporary crispness to the country estate. Space to think and conference facilities that defy convention with 23 stylish, high-tech meeting rooms. Who says urban chic can't move to the country?

London's Country Estate.





## THE RUNNYMEDE ON THAMES

The Runnymede on Thames is a true original. From its modern design to its stunning setting on the banks of the River Thames, near to Royal Windsor yet just minutes from London Heathrow Airport and 40 minutes from central London.

A contemporary, comfortable 180 bedroom four-star hotel with an independent spirit that flows through every experience, offering a relaxed ambience with friendly and professional service.

An attractive destination for weekend getaways, weddings, meetings and events, spa breaks or a bite to eat.

**Modern riverside character, independent spirit.**





THE ATHENAEUM  
HOTEL & RESIDENCES

The Athenaeum Hotel & Residences, is an independent, award-winning hotel in the heart of Mayfair, opposite Green Park, ideally located for business and pleasure. Featuring 164 elegant rooms, suites and residences, a stunning three bedroom penthouse, with views over Buckingham Palace and the London skyline, a tranquil spa, an entire floor dedicated to business and private events with the Michelin-starred chefs The Galvin Brothers at the culinary helm, it is truly a unique destination.

As one of London's few family-run five-star hotels, a proudly independent spirit is the driving force of everything we do.

Stay individual.





## 23 GREENGARDEN HOUSE

23 Greengarden House is a private residence of 15 one and 8 two bedroom luxury serviced apartments located in chic St Christopher's Place, a pedestrian only street in the heart of the West End, with Bond Street underground just a few minutes away. Whether you're staying a couple of nights, months or years, enjoy space to breathe and all the facilities that make living in London easy and very enjoyable.

London's hotel alternative.



## CALL OUR RESERVATIONS TEAMS TO MAKE YOUR BOOKING

### The Grove

Chandler's Cross, Hertfordshire,  
WD3 4TG  
www.thegrove.co.uk

Reservations  
01923 296010  
reservations@thegrove.co.uk

Meetings and Events  
01923 296020  
events@thegrove.co.uk

### The Runnymede on Thames

Windsor Road, Egham, Surrey,  
TW20 0AG  
www.therunnymede.co.uk

Reservations  
01784 220980  
reservations@therunnymede.co.uk

Meetings and Events  
01784 220981  
sales@therunnymede.co.uk

### The Athenaeum Hotel & Residences

116 Piccadilly, London,  
W1J 7BJ  
www.athenaeumhotel.com

Reservations  
020 7640 3557  
info@athenaeumhotel.com

Meetings and Events  
020 7640 3557  
events@athenaeumhotel.com

### 23 Greengarden House

St Christopher's Place, London,  
W1U 1NL  
www.greengardenhouse.com

Reservations  
020 7935 9191  
info@greengardenhouse.com